



ANGELA ARMSTRONG

FOR

SERGEANT- AT- ARMS

As your Sergeant-at-arms I will uphold the rules of and regulations of or constitution and bylaws. 1) I will welcome all new members and make sure that they feel welcome. 2) Maintain order and count hand and standing votes at all chapter and board meetings. 3) Ensure that all meeting procedures and votes follow Roberts Rules of Order. 4) Act as an Ambassador when members or their family members are ill or deceased. Arrange for delivery of cards, flowers, food or other items as appropriate and approved by the board. 5) Act as an ambassador to the chapter's Senior Professional and Honorary members and ensure they are included in all chapter activities. 6) Assist Secretary and Treasurer at the door at all general meetings and events. 7) Keep attendance records at all meetings and events and follow up with all members for feedback on meeting they attend. 8) Assist with any miscellaneous duties assigned to me.

Thank you, for your vote.